1. MOVE TABLE DIMENSIONS …… Page 2

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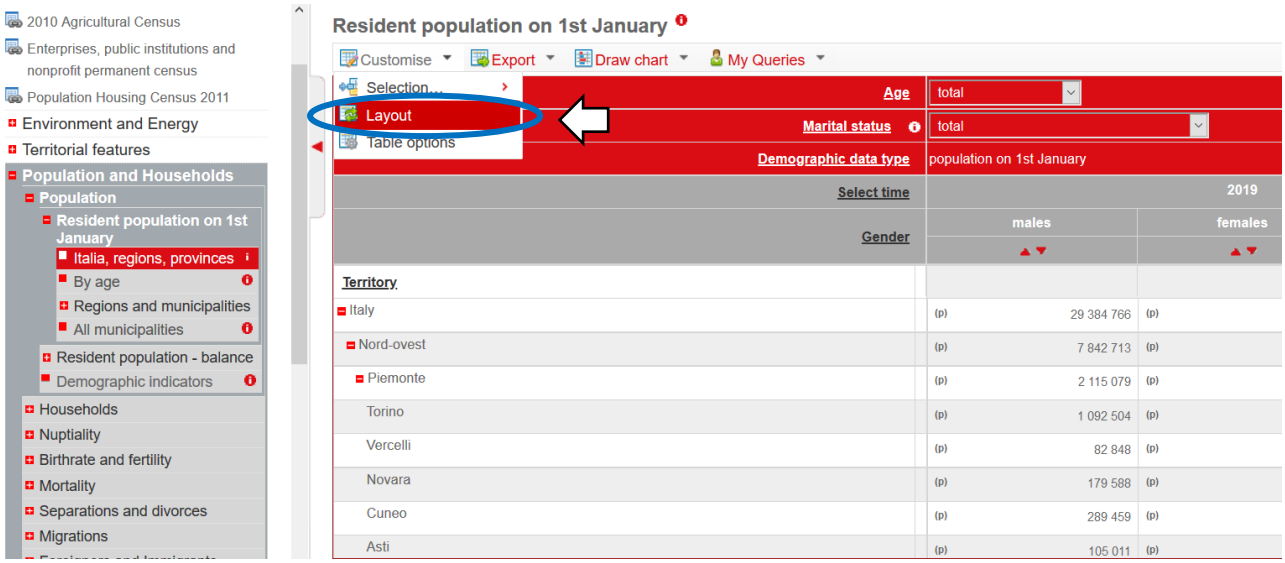
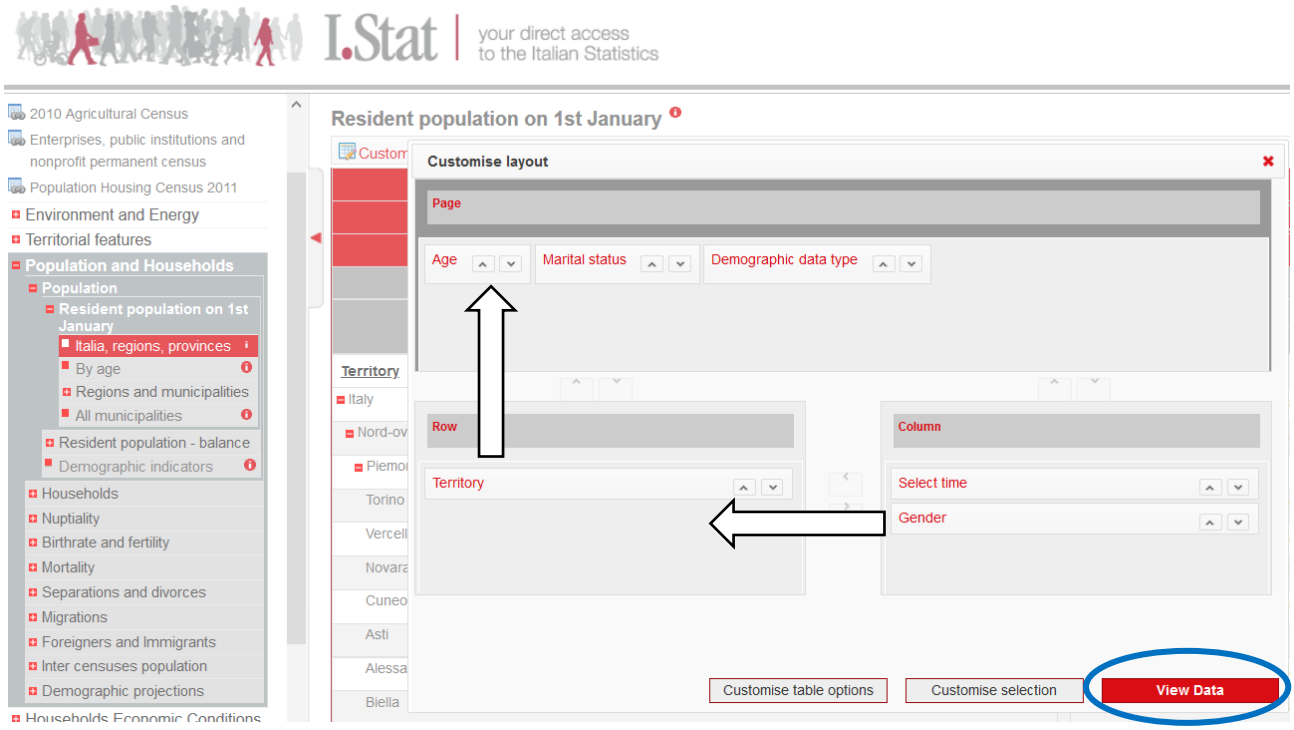
1. MOVE TABLE DIMENSIONS

Click on the "Customise" menu select "Layout" you can move the dimensions in the table

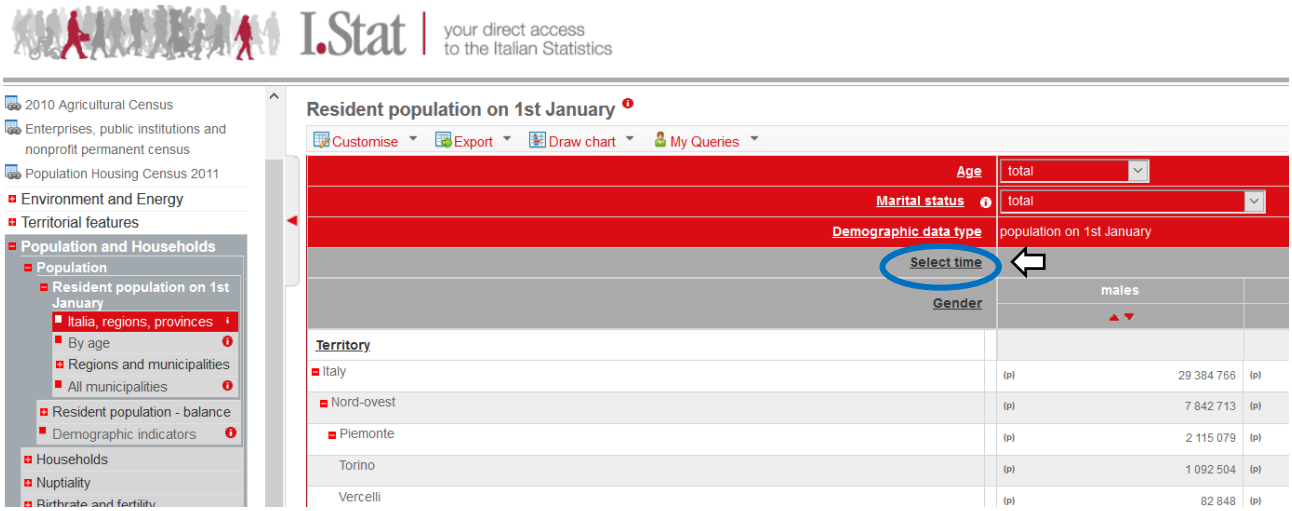


In the window "Customise layout", drag the size to the desired slot with the mouse

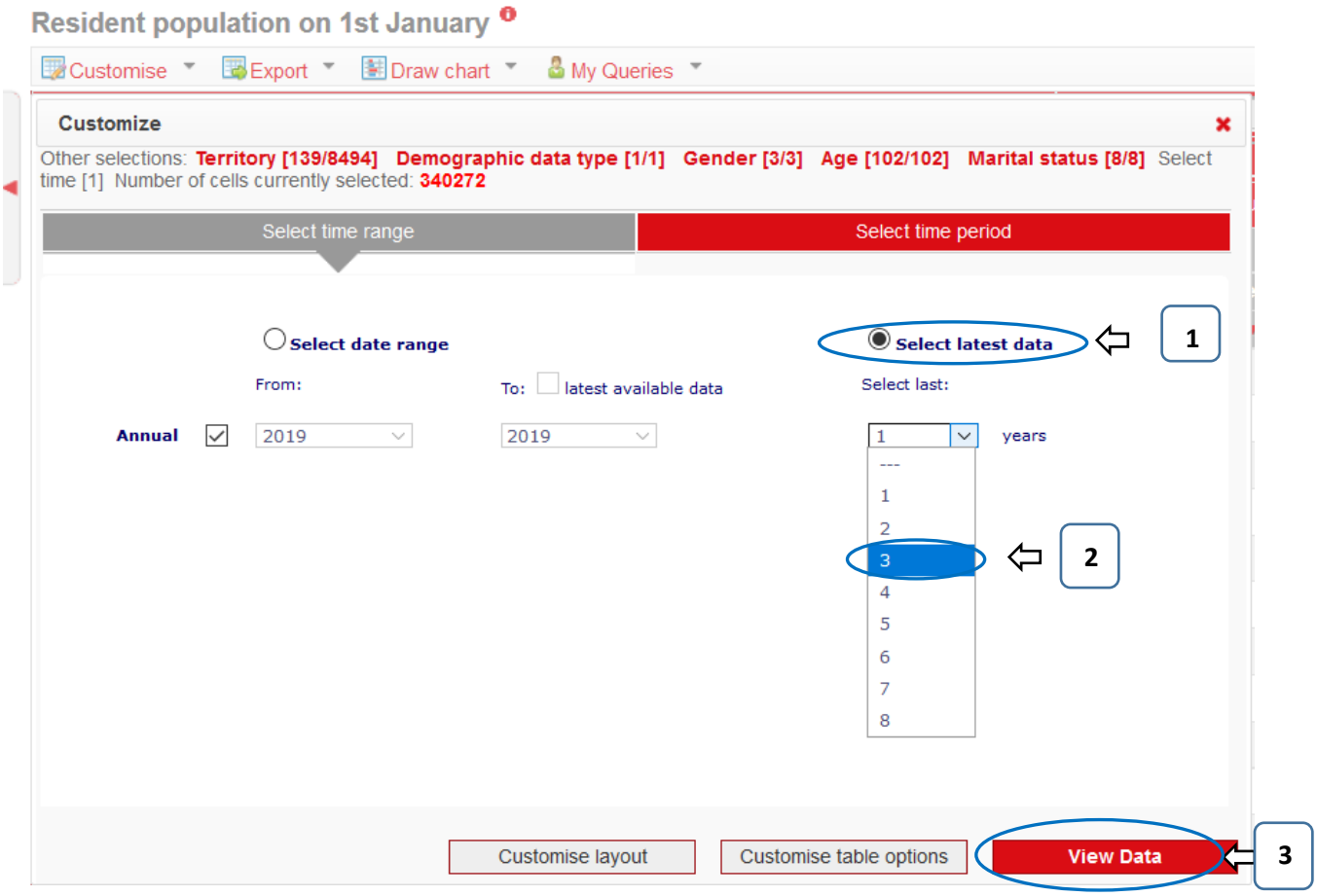


2. PERIOD SELECTION (year, month)

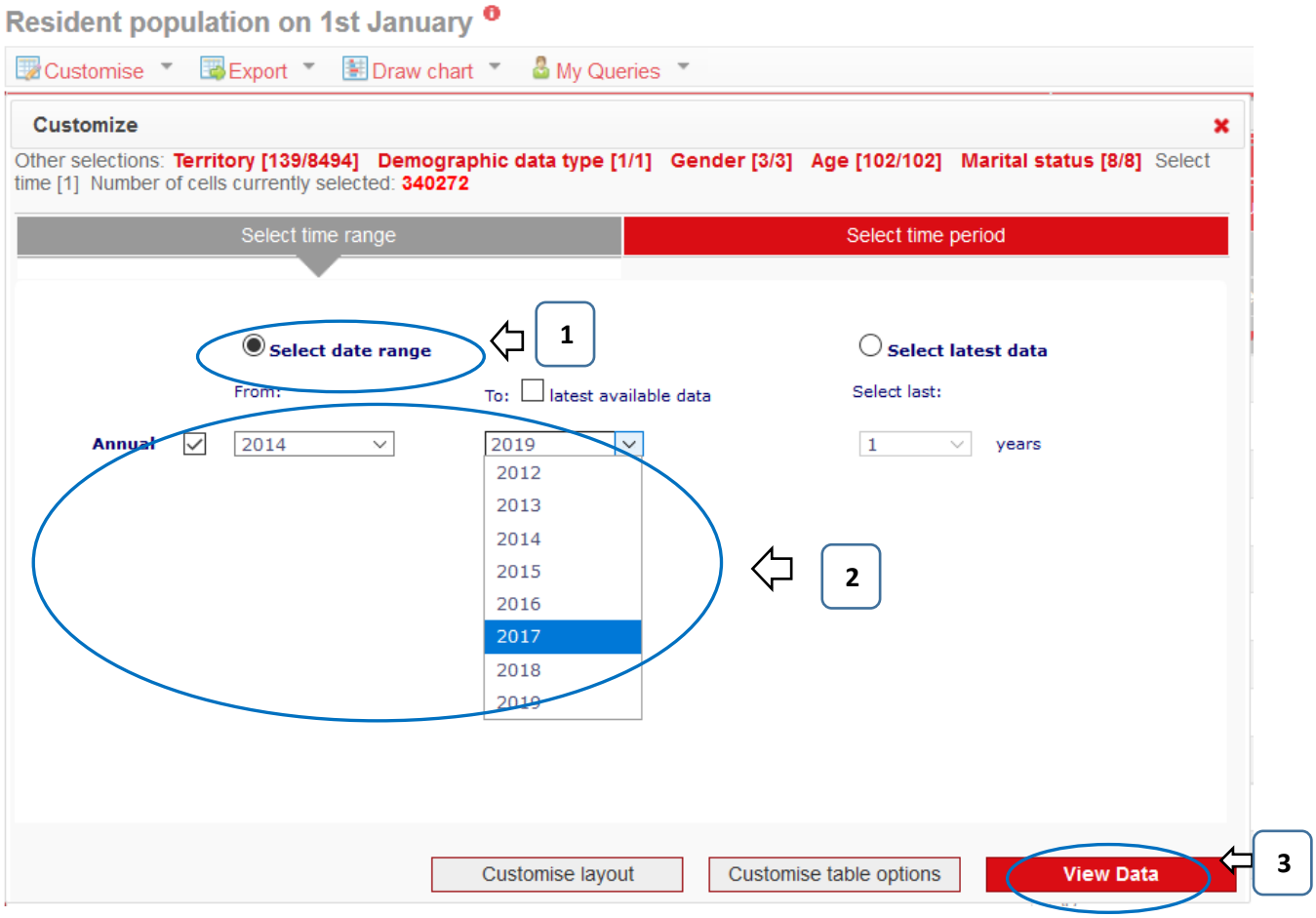
Click on “Select time” you can customize the period:



First option: starting from the most recent data

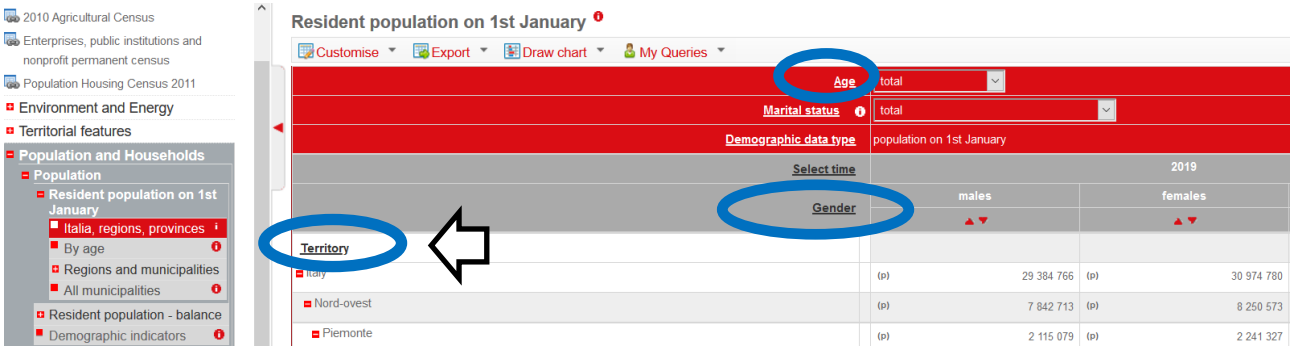


Second option: for a fixed interval

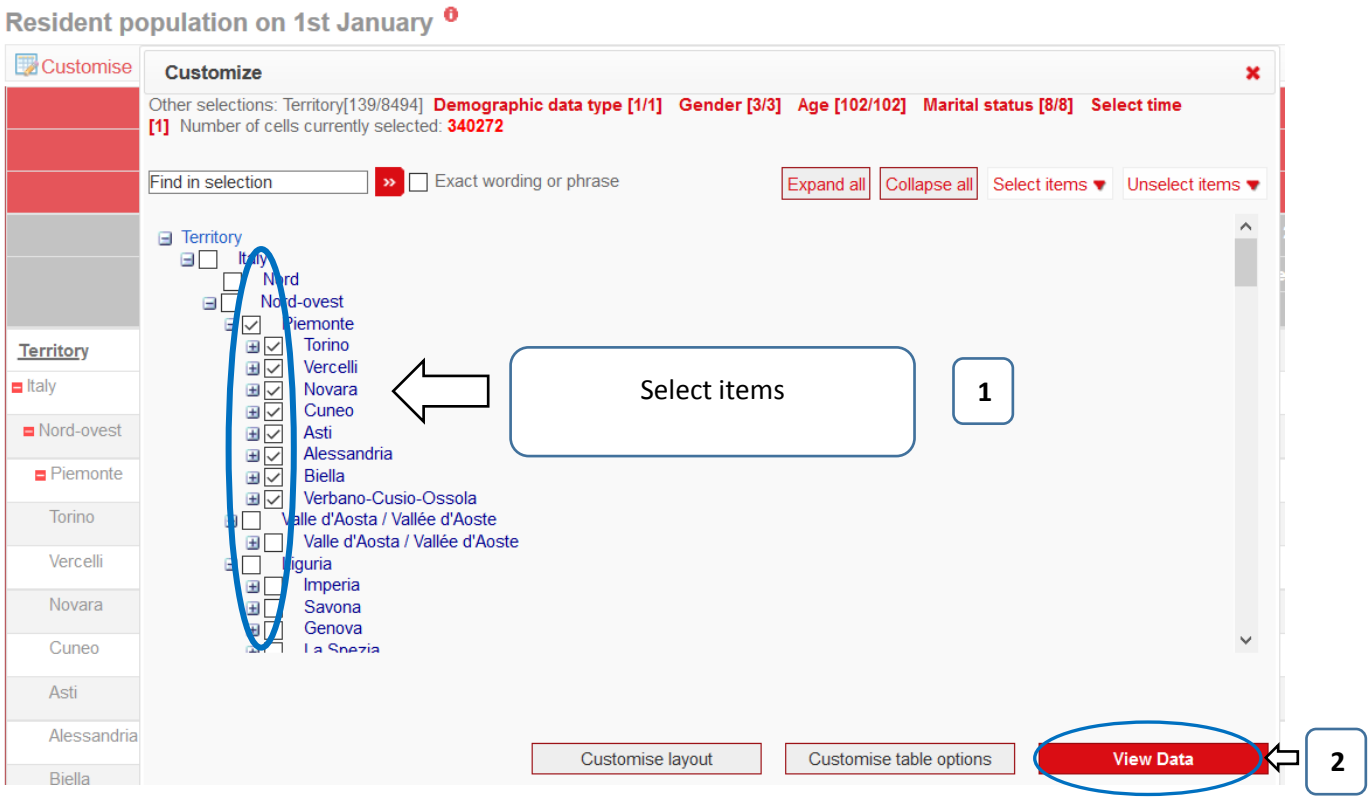


3. REDUCE THE DISPLAYED ELEMENTS

Click on the name of a dimension, you can:

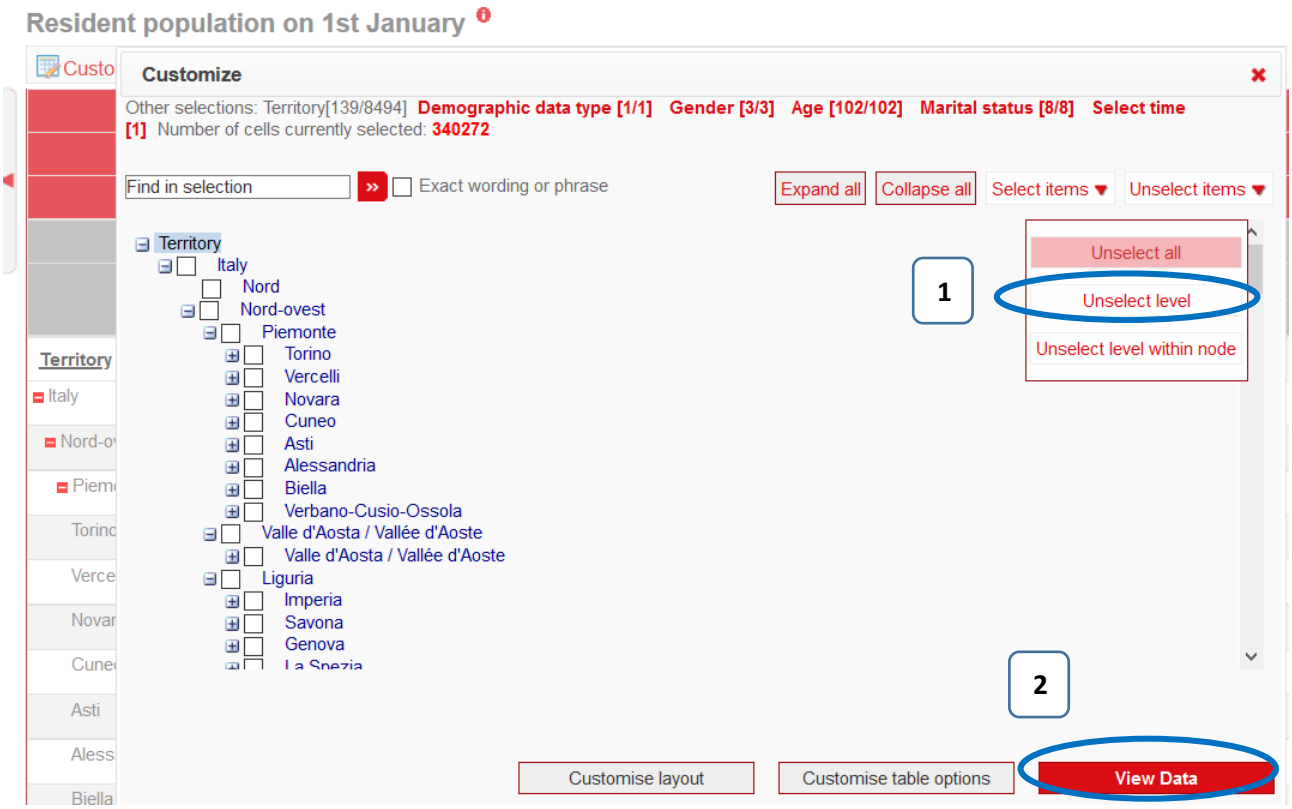


Manually select or deselect items

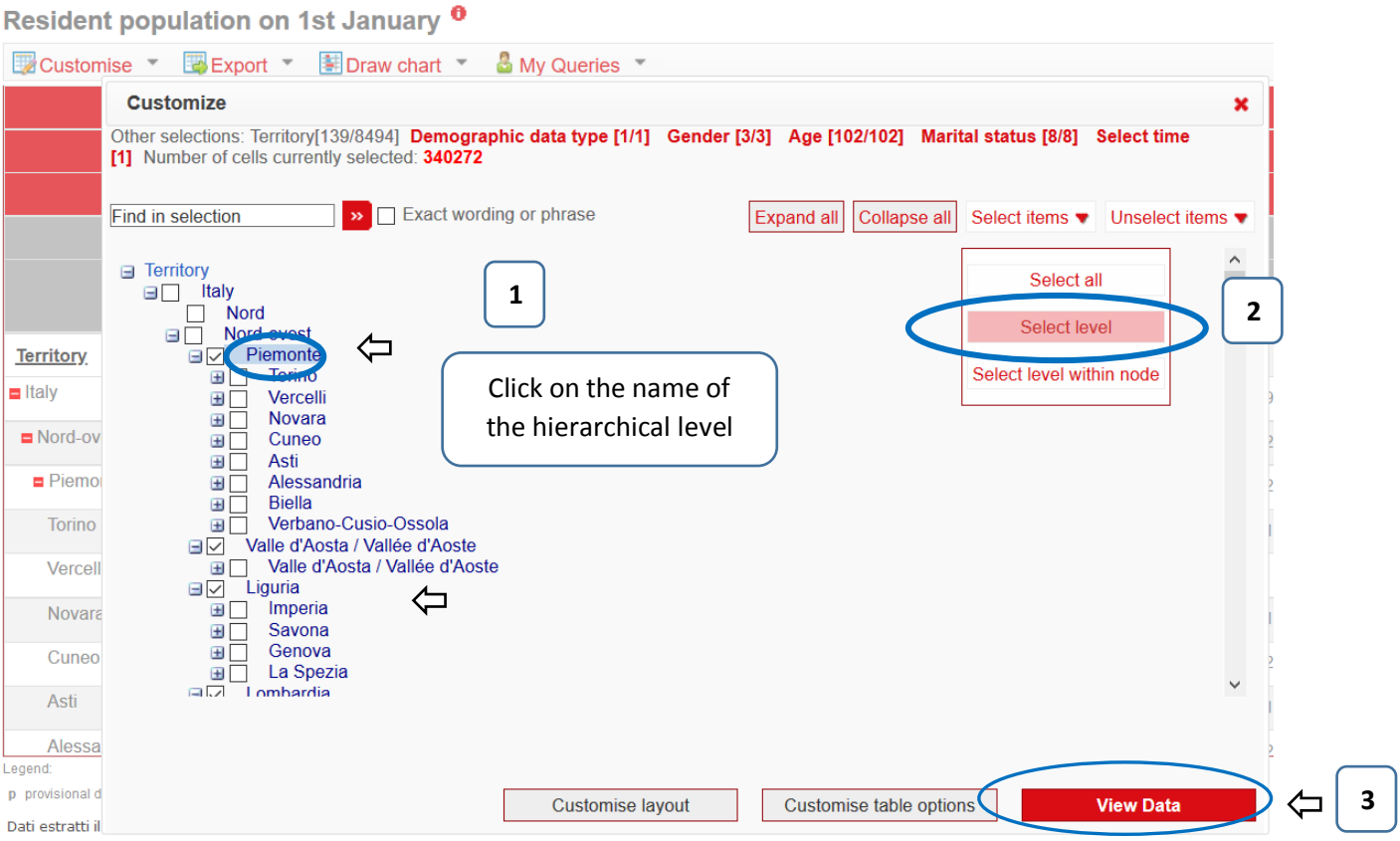


It is also possible to:

A. Automatically deselect (or select) all items

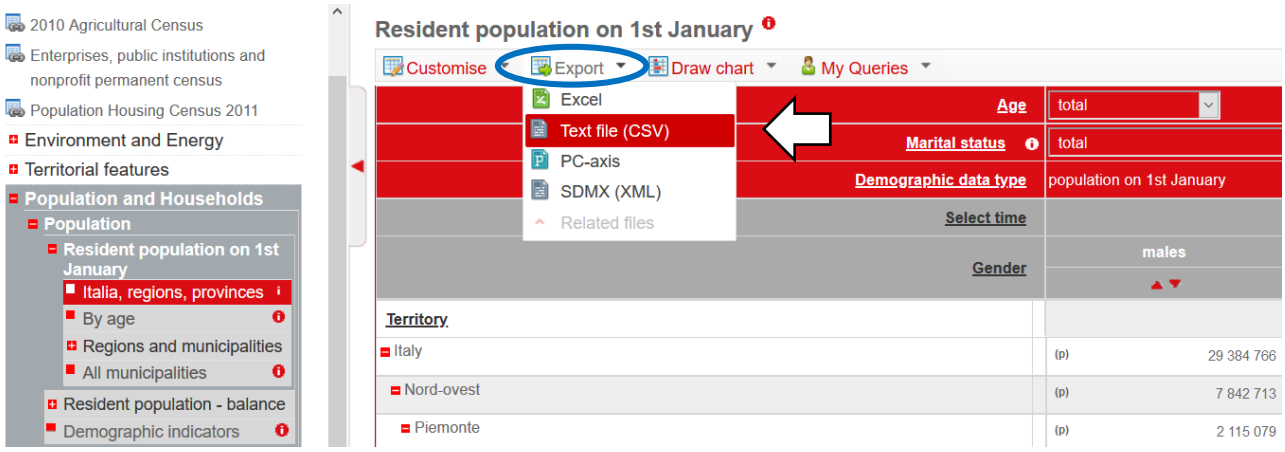


B. Select or deselect items based on hierarchical level

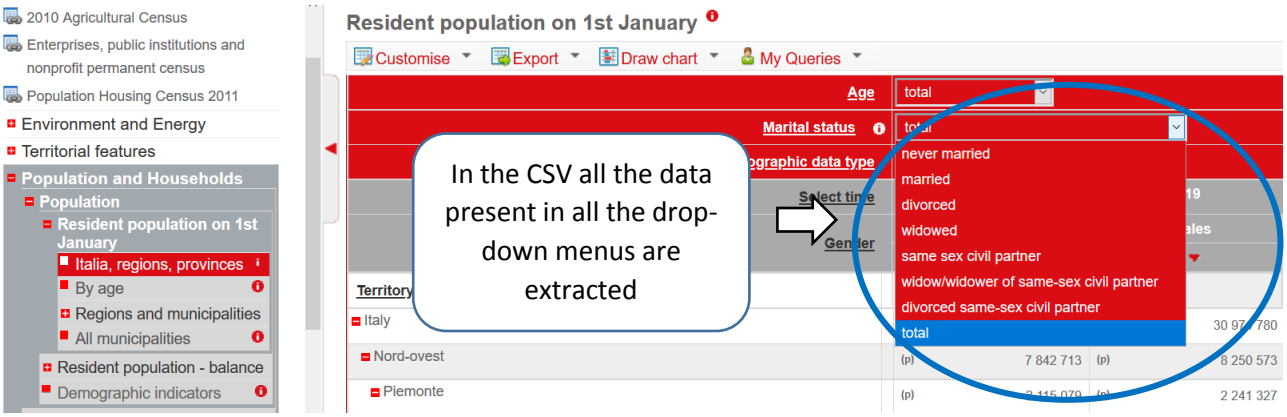


4. EXPORT DATA (Excel, CSV)

Click on the menu "Export" you can select the export format:



The export to CSV allows you to extract all the data from the table, including the elements included in the drop-down menus



Excel export allows you to extract only the data displayed on the screen